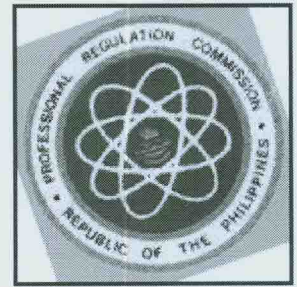




Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Facsimile: 310-0037 / email: prcbac2013@gmail.com



ARISTOGERSON T. GESMUNDO
Chairman

ARJAY R. ROSALES
Vice-Chairman

MARIA LIZA M. HERNANDEZ
Member

HENRIETTA P. NARVAEZ
Member

WILMA T. UNANA
Member

ALFONSO C. VILORIA
Provisional Member, Non-IT Projects

GREGORIO B. DELLORO
Provisional Member, IT Projects

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Section VI. Schedule of Requirements

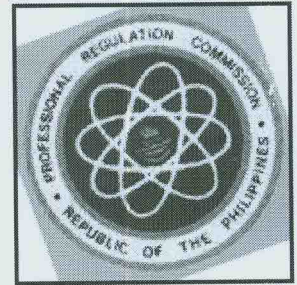
The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item #	Description	Quantity (Number of Manpower)	Delivered, Weeks/Months (TIMELINE)
1	THE CONTRACTOR SHALL PROVIDE:		During Contract Implementation
	a) Supervisor	1 Male	
	b) Janitors who will be deployed at the PRC Central Office, PICC and Offsite Service Centers, as follows:	24 -Males 7- Females Total= 31	
MAIN BUILDING – SECOND FLOOR			
	b.1. Office of the Chairman and Conference Room including the CR’s	1 Female	
	b.2. Office of the Commissioner I	1 Female	
	b.3. Office of the Commissioner II including CR’s and Hallway (including bridge way and fire exit connecting Main and Annex Building)	1 Female	
	b.4. Office of the Assistant Commissioner including the CR’s	1 Female	
	b.5. Office of the Director for Regulations Office, ICT Division, stairways, 2 nd floor Male CR, and Fire Exit	1 Male	
	b.6. Archives and Records Division (Records Center) and Hallway including the 2 nd Floor Female CR	1 Female	
MAIN BUILDING – GROUND FLOOR			
	b.7. Cash Division, Waiting Area, Information Entry Foyer, Walkway/Parking Area	1 Male	
	b.8. Professional Registry Division, Lobby, Nursing File Room including stairways	1 Male	
	b.9. Registration Section, Lobby, Medical Clinic	1 Female	
	b.10. Ground Floor Male CR and Annex Building Ground Floor Male CR near the Archives and Records Division	1 Male	
	b.11. Ground Floor Female CR and Annex Building Ground Floor Female CR near the Archives and Records Division	1 Female	



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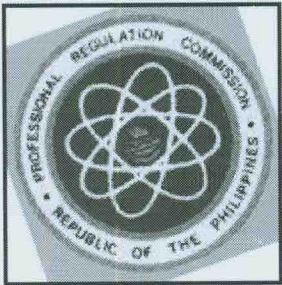
MAIN BUILDING – THIRD FLOOR			During Contract Implementation
	b.12. Rating Division including Examiners’ Lounge and all CR’s in the area	1 Male	
EXTENSION OFFICE / OFFSITE			
	b.13. PICC Office	6 Male	
	b.14. Offsite	4 Male	

ANNEX BUILDING – GROUND FLOOR			During Contract Implementation
	b.15. Archives and Records Division, Waiting Area, Kiosk, Documentary Stamp Booth, Security Room including stairway	1 Male	
	b.16. Procurement and Supply Division including Fire Exit stairway.	1 Male	
ANNEX BUILDING – SECOND FLOOR			
	b.17. Application Section, Waiting Area, COA including Stairway	1 Male	
	b.18. PMFS, Accounting Division and Budget Management Division including Fire Exit stairway	1 Male	
ANNEX BUILDING – THIRD FLOOR			
	b.19. RSD, HRDD, Shredding Area, Mailing and Digitization of ARD including Hallway	1 Male	
	b.20. IAS, Legal, Planning, Breast Feeding Area, Nursery & Kids Room, Hallway including CR's and stairway	1 Male	
	b.21. Admin. Service, General Services Division, Record Center including Fire Exit stairway	1 Male	
ANNEX BUILDING – FOURTH TO FIFTH FLOOR			
	b.22. Licensure Office, Examination Section, Confidential Printing Room including Fire Exit stairway	1 Male	
	b.23. BAC/QMS ISO Office, BAC Meeting Room including the Male & Female CR's, Stairway and Hallway (Fourth Floor) and Bulwagang Nubla, Record Center of ARD & Sleeping Quarters (Fifth Floor)	1 Male	



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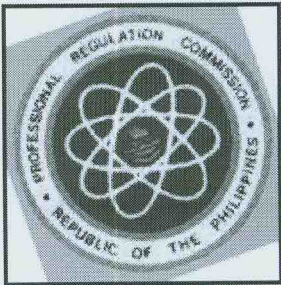
LIEZEL F. BURAGA
Member

2	THE CONTRACTOR SHALL PROVIDE THE TYPE AND QUANTITY OF SUPPLIES AND EQUIPMENT AS STIPULATED HEREIN WHICH SHALL BE OF HIGH GRADE QUALITY TO ENSURE AND MAINTAIN MAXIMUM CLEANING RESULTS. THE DELIVERY OF SUPPLIES SHALL BE CERTIFIED BY THE CHIEF OF THE GENERAL SERVICES DIVISION AND PROCUREMENT AND SUPPLY DIVISION.		During Contract Implementation
	A. THE CONTRACTOR SHALL MAKE AVAILABLE THE FOLLOWING EQUIPMENT:		
	1. Heavy duty and modern floor polishers	at least Ten (10) units	
	2. Vacuum cleaners	Five (5) units	
	3. Aluminum ladders	Two (2) units	
	4. Glass squeegee/wiper	Fifteen (15) units	
	5. Grass scissor	Two (2) units	
	6. Janitorial Safety Signs	Five (5) units	
	7. Janitorial cleaning safety signs	Five (5) units	
	B. THE CONTRACTOR SHALL PROVIDE THE FOLLOWING SUPPLIES ON A MONTHLY BASIS:		During Contract Implementation
	1. Solvent Red wax	6 gals	
	2. Garbage plastic bags (size: XL)	900 pcs	
	3. Disinfectant liquid – CR	15 gals	
	4. Toilet bowl cleaner	12 gals	
	5. Scrubbing pad	10 pcs	
	6. Stripping pad	10 pcs	
	7. Liquid Anti-Bac 500 ml-CR (branded)	15 Tubes	
	8. Working gloves	20 pcs	
	9. Wood/Furniture Polish	4 gals	
	10. Mop head	35 pcs	
	11. Franela	15 yards	
	12. Round Rugs	7 kilos	
	13. Wax Stripper	3 gals	
	14. Complete Wax	5 gals	
	15. Steel Wool	15 reams	
	16. Powder Soap	15 kilos	
	17. Terranova	2 gals	
	16. Bleaching Solution (branded)	12 gals	
	17. Insecticide (branded)	15 tubes (at least 600 ml)	
	18. Furniture Polish/Cleaner (branded)	15 tubes (at least 330 ml)	
	19. Air Freshener (branded)	15 tubes (at least 280 ml)	
	20. Hand soap (liquid)	15 gals	



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	21. Disinfectant Spray	15 tubes (at least 330 ml)	During Contract Implementation
	22. All Wash-Liquid	15 gals	
	23. Soft broom	20 pcs	
	24. Stick broom	20 pcs	
	C. THE CONTRACTOR SHALL PROVIDE THE FOLLOWING SUPPLIES ON A QUARTERLY BASIS:		
	1. Dust pan	15 pcs	
	2. Mop handle	15 pcs	
	3. Toilet brush	15 pcs	
	4. Push brush	5 pcs	
	5. Ceiling Broom	5 pcs	
	6. Toilet pump	15 pcs	
	7. Polishing brush w/ Brucket	8 pcs	
	8. Polishing pad (Black)	10 pcs	
	9. Doormat	20 pcs	
	10. Spray Gun	20 pcs	
	11. Spatula	8 pcs	
	12. Metal Polish	2 pcs	
	13. Polishing Pad (Brown)	10 pcs	

ACKNOWLEDGEMENT AND COMPLIANCE
WITH THE OF TERMS OF REFERENCE
FOR THE PROVISION OF JANITORIAL SERVICES FOR CY 2019

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY